



**JOINT IMPLEMENTATION ASSESSMENT TEAM  
LEADER/MEMBER EVALUATION INPUT  
(Version 02.1)**

**PART A: GENERAL INFORMATION**

1. **Name of JI-AT leader/member evaluated:** \_\_\_\_\_
2. **Function in JI-AT**            Team leader     Member     Member (methodology expert)
3. **Type of assessment:**        Desk review/On-site assessment     Witnessing
4. **Assessment date(s):**        \_\_\_\_\_ to \_\_\_\_\_
5. **Applicant independent entity assessed:** \_\_\_\_\_
6. **UNFCCC reference number of entity:** \_\_\_\_\_

**PART B: EVALUATION REPORT**

**[Key: E = Excellent    S = Satisfactory    NS = Not satisfactory    NA = Not observed]**

Criteria	Rating	Observation/Comment (including improvement opportunities)
<i>For both team leader/member</i>		
1. Effective preparation for assessment		
2. Effective communication with applicant IE and JI-AT members		
3. Alertness/ethics/attitude		
4. Report preparation skills		
5. Timely provision of input to assessment reporting		
6. Depth of assessment, cross-checks and verification, and ability to identify observations based on objective evidence(s)		
7. Understanding of JI project cycle		
8. Understanding of JI accreditation process		
9. Time management		
<i>Only for team leader</i>		
10. Conduct of opening/closing meetings		
11. Leadership and management (ability to manage the team and the process, mentoring/motivation and task allocation for team members)		

**Overall Comments:**

State if:

- *The team leader/member is capable of continuing his/her role*
- *In the case of team member if he/she has potential to become a team leader*
- *Areas for training needs for the team leader/member*

**Secretariat stamp/initial by JI Manager**

**Date:**

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**History of the document**

<b>Version</b>	<b>Date</b>	<b>Nature of revision(s)</b>
02.1	11 July 2012	Editorial changes to include new logo and other improvements
02.0	5 November 2007	Jl-AP 08.
01	10 October 2006	Jl-AP 02. Initial adoption in accordance with paragraph 09 of the fifth meeting of the JISC
<b>Decision Class:</b> Regulatory <b>Document Type:</b> Form <b>Business Function:</b> Accreditation		