



Annex 2

**INDICATIVE LEVEL OF FEES
TO BE PAID TO JOINT IMPLEMENTATION ASSESSMENT TEAM
BY APPLICANT INDEPENDENT ENTITY OR ACCREDITED INDEPENDENT ENTITY
(VERSION 02)**



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TO BE PAID TO JOINT IMPLEMENTATION ASSESSMENT TEAM
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(Version 02)

1. The Joint Implementation Accreditation Panel (JI-AP) agreed the indicative levels of fees, presented in the table below, to be paid by applicant independent entity (IE) or accredited IE (AIE) to joint implementation assessment team (JI-AT) members at steps of the accreditation process. The table has been developed bearing in mind the need to keep the costs of accreditation as low as possible while ensuring high quality of work and commitment of team members.
2. The table below indicates anticipated standard numbers of work days and total fee payment to team leader and team members for the tasks associated to their roles in each procedural step. The fees indicated apply unless a team leader makes a motivated request to the JI-AP that more time is required and the JI-AP agrees to such a request. In such a case the applicant IE or AIE would be informed and will have the opportunity to decide whether or not to proceed with the application. In addition to these fees, the applicant IE or AIE shall also pay travel-related costs (for transportation, accommodation and daily subsistence allowance etc.) associated with on-site assessment, as well as witnessing activity and “spot check” if the on-site visit is included in these steps, in accordance with the procedure for accrediting independent entities by the Joint Implementation Supervisory Committee. Applicant IE or AIE will have to bear the costs in order to proceed with their accreditation application.
3. The applicant IE or AIE shall pay the fees directly and individually to the relevant team members (including the team leader) based on the information provided by the secretariat. The secretariat shall forward to the applicant IE or AIE, copy to the team members, a request for payment together with a pre-filled receipt form for each team member. The applicant IE or AIE shall ensure that the secretariat receives the original signed receipts from the respective team member. The application process will be halted in case these payments are not done by the applicant IE or AIE within deadlines indicated.

Task	Number of days		Total cost (No. of days × daily fee ¹) (USD)
	Team leader	Team member	
<i>Desk review</i>			
Preparation of desk review report (F-JI-DOR)	2	2 (1 day × 2 members)	Included in application fee ²
<i>On-site assessment</i>			
On-site assessment ³	2	4 (2 days × 2 members)	2,400
Verification of implementation of actions to address non-conformities ⁴	1	1 (0.5 day × 2 members)	800
Preparation of preliminary report (F-JI-PR) and final report (F-JI-FR)	1	1 (0.5 day × 2 members)	800



<i>Witnessing activity</i>			
Witnessing activity ⁵	2.5 (per activity)	2.5 (2.5 day × 1 member) (per activity)	2,000 (per activity)
Verification of implementation of actions to address non-conformities ⁴	1 (per activity)	0.5 (0.5 day × 1 member) (per activity)	600 (per activity)
Preparation of preliminary report (F-JI-PR) and final report (F-JI-FR)	1 (per activity)	0.5 (0.5 day × 1 member) (per activity)	600 (per activity)

- 1) The level of fee is determined by the Joint Implementation Supervisory Committee and presently set to be USD 400 per day.
- 2) The non-reimbursable application fee is presently set to be USD 15,000 per application.
- 3) The on-site assessment is typically undertaken by three AT members including the team leader. The on-site assessment may be combined with witnessing activities, in which case the on-site assessment may be extended to three days.
- 4) Applies only when (a) non-conformity(ies) are identified.
- 5) The number of witnessing activities depends on the number of sectoral scope(s) to be considered in an application (about 4-5 if all 15 scope(s) are being assessed). As a default, only two members including the team leader of the AT are typically expected to work per witnessing activity.

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